

RETURN TO

**U.S. Census Bureau
Governments Division
8905 Presidential Parkway
Room 509
Upper Marlboro, MD 20772**

FORM **CJ-36**
(5-17-2006)

**2006 CENSUS OF ADULT PAROLE
SUPERVISING AGENCIES**

U.S. DEPARTMENT OF JUSTICE
BUREAU OF JUSTICE STATISTICS
AND ACTING AS COLLECTION AGENT
U.S. DEPARTMENT OF COMMERCE
ECONOMICS AND STATISTICS ADMINISTRATION
U.S. CENSUS BUREAU

DATA SUPPLIED BY

Name		Title			
OFFICIAL ADDRESS	Number and street or P.O. box/Route number			City	State ZIP Code
TELEPHONE	Area code	Number	Extension	FAX NUMBER	Area Code Number
E-MAIL ADDRESS					

PLEASE CORRECT ANY ERRORS IN THE MAILING ADDRESS.

GENERAL INFORMATION

- If you have any questions, call Nicole Simpson, **U.S. Census Bureau** at **1-800-253-2078**.
- Please mail your completed questionnaire to the **U.S. Census Bureau** before **August 15, 2006**, or **FAX** (all pages) to **(301) 457-1544**. Please keep a photocopy of your completed form.

What is parole?

Parole is any form of conditional supervision in the community following confinement in a State or Federal correctional facility. Violations of the condition of supervision during this period may result in a sentence to confinement or a return to confinement. Included are those persons who have been conditionally released by a parole board, by mandatory supervised release, or by other means (e.g. emergency sentence roll-backs and court-ordered releases).

What agencies are included in this census?

- **INCLUDE** your agency on this form if on June 30, 2006 it supervised parolees sentenced as an adult, who had been conditionally released to parole supervision by parole board decision or by mandatory conditional release.
- **INCLUDE** only one agency per form. (Each independent agency which supervised adult parolees — such as an independent County agency, an agency serving a group of Counties, or a Community Corrections Act agency — should fill out a separate form.)
- **INCLUDE** your agency if it also supervised juveniles on parole/aftercare, adults on probation, juveniles on probation, or other correctional populations, regardless of conviction status.
- **EXCLUDE** your agency if it only supervised probationers.
- **EXCLUDE** your agency if it only supervised juveniles.

Burden statement

Under the Paperwork Reduction Act, we cannot ask you to respond to a collection of information unless it displays a currently valid OMB control number. The burden of this collection is estimated to average 3 hours per response, including reviewing instructions, searching existing data sources, gathering necessary data, and completing and reviewing this form. Send comments regarding this burden estimate or any aspect of this census, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. Do not send your completed form to this address.

INSTRUCTIONS

- If the answer to a question is "not available" or "unknown," write "DK" in the space provided.
- If the answer to a question is "not applicable," write "NA" in the space provided.
- If the answer to a question is "none" or "zero," write "0" in the space provided.
- When an exact numeric answer is not available, provide an estimate and mark (X) in the box beside each figure. For example **1,000** .

Section I ORGANIZATION

1. Is this parole agency located within the executive branch of government, the judicial branch, or is it part of a private organization under contract to a government agency?

- a. Executive branch
- b. Judicial branch
- c. Private organization
- d. Other – *Specify*

2. Who administers this agency?

- a. Department of Corrections?
- b. Courts?
- c. An independent parole agency (separate from the Department of Corrections)?
- d. Other parole agency – *Specify*

3. On June 30, 2006, how many adults were on parole?

- INCLUDE persons sentenced as an adult, who were conditionally released to parole supervision, whether by parole board decision or by mandatory conditional release.
- INCLUDE adult parolees legally your responsibility but supervised outside your jurisdiction in another State.
- EXCLUDE adult parolees supervised by your jurisdiction but legally the responsibility of another State.

Adults on parole on June 30, 2006

4. On June 30, 2006, how many of the adult parolees were being supervised following —

- a. **Discretionary release from prison**
(Persons who entered supervision as a result of a parole board decision, Governor's pardon, or commutation of sentence.)
- b. **Mandatory release from prison**
(Persons who entered supervision as a result of a determinate sentencing statute or good-time provision.)
- c. **Special conditional release from prison**
(e.g., medical release, early release for the terminally ill, other special release.)
- d. Other – *Specify*

e. **Total** (Sum of items 4a through 4d should equal Item 3.)

5a. Does your agency also supervise adult probationers?

- INCLUDE all probationers sentenced as an adult, regardless of conviction status, who were placed under the supervision of a probation agency as part of a court order.
- 01 Yes
02 No – **Go to Item 6a**

b. On June 30, 2006, how many adults were on probation?

- EXCLUDE probationers who were counted as adult parolees in Item 3.

Adults on probation on June 30, 2006

6a. Does your agency also supervise juveniles on probation or parole/aftercare?

- 01 Yes
02 No – **Go to Item 7a**

b. On June 30, 2006, how many juveniles were on probation? . . .

c. On June 30, 2006, how many juveniles were on parole or aftercare?

7a. Does your agency consider prisoners for release?

- 01 Yes
02 No – **Go to Item 8a**

b. Between July 1, 2005, and June 30, 2006, how many prisoners were considered for release?

c. Between July 1, 2005, and June 30, 2006, how many prisoners were released?

8a. Does your agency set the terms/conditions of adult parole supervision?

- 01 Yes – **Go to Item 9a**
02 No

b. Who sets the terms/conditions of adult parole supervision?

- Mark () all that apply.

- 01 Courts
- 02 Parole board
- 03 Another agency in the Department of Corrections – *Specify*

- 04 Another independent agency – *Specify*

9a. Does your agency have responsibility for conducting adult parole revocation hearings?

- 01 Yes – **Go to Item 9b**
02 No – **Go to Item 9c**

b. Between July 1, 2005, and June 30, 2006, how many revocation hearings did your agency conduct?

c. Who conducts parolee revocation hearings?

- Mark () all that apply.

- 01 Courts
- 02 Parole board
- 03 Another agency in the Department of Corrections – *Specify*

- 04 Another independent agency – *Specify*

Section II SUPERVISION AND STAFFING

10. On June 30, 2006, how many parolees in your jurisdiction had a supervision status of —

- EXCLUDE interstate compact cases you supervise for another State.

- a. Active**
(Those required to regularly contact a supervisory parole authority in person, by mail, or by telephone. Exclude those reported in 10b.)
- b. Only have financial conditions remaining**
- c. Inactive**
(Exclude those reported in 10a and 10b.)
- d. Absconder**
(Those still on parole but have failed to report and cannot be located.)
- e. Supervised out of State**
(Active and inactive parolees under your jurisdiction who are supervised by authorities of another State.)
- f. Other – Specify**
- g. Total (Sum of Items 10a through 10f should equal Item 3.)**

11. On June 30, 2006, how many parolees had a supervision level in which —

- Count each parolee only once at the highest required supervision level.
- a.** At least 1 face-to-face contact per week with a parole officer was required?
- b.** At least 1 face-to-face contact per month with a parole officer was required?
- c.** Contact with parole officer may have occurred at regular intervals via mail, telephone or other means, but any face-to-face contacts were generally less than once per month?
 - Parolees at this level may be required to be enrolled in a special program(s), such as drug treatment.
- d.** The parolee had been released from prison but was no longer required to report on a regular basis?
- e.** The parolee had been released from prison but a reporting frequency had not been determined?
- f. Total (Sum of Items 11a through 11e should equal Item 3.)**

12. On June 30, 2006, how many staff employed by this agency were —

- | | Full-time | Part-time |
|---|---|---|
| a. Payroll staff | <input type="text"/> <input type="checkbox"/> | <input type="text"/> <input type="checkbox"/> |
| b. Nonpayroll staff | | |
| • INCLUDE staff on the payroll of other government agencies (e.g., health, education, or other human service departments or courts) | | |
| • INCLUDE unpaid interns | | |
| • INCLUDE volunteers | <input type="text"/> <input type="checkbox"/> | <input type="text"/> <input type="checkbox"/> |
| c. Contract staff | | |
| • INCLUDE staff paid through private service contracts (e.g. psychiatrists, trainers, etc.) | | |
| <input type="text"/> <input type="checkbox"/> | <input type="text"/> <input type="checkbox"/> | <input type="text"/> <input type="checkbox"/> |
| d. Total staff (Sum of Items 12a through 12c) | <input type="text"/> <input type="checkbox"/> | <input type="text"/> <input type="checkbox"/> |

13. On June 30, 2006, how many staff employed by this agency were —

- | | Full-time | Part-time |
|---|---|---|
| a. Male | <input type="text"/> <input type="checkbox"/> | <input type="text"/> <input type="checkbox"/> |
| b. Female | <input type="text"/> <input type="checkbox"/> | <input type="text"/> <input type="checkbox"/> |
| c. Total staff (Sum of Items 13a and 13b should equal item 12d.) | <input type="text"/> <input type="checkbox"/> | <input type="text"/> <input type="checkbox"/> |

14. On June 30, 2006, how many full-time equivalent (FTE) staff directly supervised adults who were active on parole (refer to item 10a)?

- INCLUDE full-time and part-time payroll staff and those paid through contract.
 - Report only the portion of time devoted to the supervision of adult parolees:
 - Count a full-time employee who exclusively supervises adult parolees as 1.0 FTE.
 - Count a full-time employee who supervises equal numbers of parolees and probationers as 0.5 FTE.
 - Count a half-time employee who exclusively supervises adult parolees as 0.5 FTE.
 - Count a half-time employee who supervises equal numbers of parolees and probationers as 0.25 FTE, etc.
 - EXCLUDE unpaid staff members, unpaid interns, and volunteers.
- Total** number of paid FTEs who supervise adult parolees

Section II

SUPERVISION AND STAFFING – Continued

15a. Between July 1, 2005, and June 30, 2006, did your agency test parolees for the presence of illegal drugs?

- 01 Yes
- 02 No – **Go to Item 16a**

b. Between July 1, 2005 and June 30, 2006, how many parolees were returned to incarceration because of a drug violation detected during agency testing?

- INCLUDE persons sent back to incarceration with or without a new offense.
- INCLUDE persons returned to incarceration pending a revocation, trial, or sentencing.

Number of adult parolees

16a. On June 30, 2006, were any parolees enrolled in a drug treatment program?

- 01 Yes
- 02 No – **Go to Item 17a**

b. Were any parolees in a drug treatment program run by a formally trained drug treatment professional?

- 01 Yes
- 02 No – **Go to Item 16d**

c. How many adult parolees were in these types of programs on June 30, 2006?

d. Were any parolees in a self-help or drug awareness program (such as Narcotics Anonymous or Cocaine Anonymous)?

- 01 Yes
- 02 No – **Go to Item 17a**

e. How many adult parolees were in these types of programs on June 30, 2006?

17a. On June 30, 2006, were any parolees enrolled in a sex offender treatment program?

- 01 Yes
- 02 No – **Go to Item 18a**

b. How many adult parolees were in this program on June 30, 2006?

18a. On June 30, 2006, were any parolees enrolled in a mental health treatment program operated by a formally trained mental health professional?

- 01 Yes
- 02 No – **Go to Item 19a**

b. How many adult parolees were in this program on June 30, 2006?

19a. On June 30, 2006, did your parole agency have a program that provided assistance to adult parolees in obtaining housing?

- 01 Yes
- 02 No – **Go to Item 20a**

b. What type of housing assistance was it?

• Mark () all that apply.

- 01 The parole agency operated a formal housing service in which parolees were referred to specific landlords or group homes with housing for rent with whom the agency had a working relationship.
- 02 The parole agency had a contract with a private housing rental agency(ies) which referred parolees to specific landlords.
- 03 The parole agency had a formal working relationship with a State or county housing agency and regularly received reports on parolees from the agency.
- 04 Parole officers may occasionally refer a parolee to an apartment building or a particular landlord, but the parole agency does not operate a housing service.
- 05 Other – *Specify* ↴

20a. On June 30, 2006, did your parole agency have a program that provided assistance to adult parolees in obtaining employment?

- 01 Yes
- 02 No – **Go to Item 21**

b. What type of assistance was it?

• Mark () all that apply.

- 01 The parole agency operated a formal employment service in which parolees were referred to specific job openings or employers with whom the agency had a working relationship.
- 02 The parole agency had a contract with a private employment service which referred parolees to specific job openings or employers.
- 03 The parole agency had a formal working relationship with a State or county employment agency and regularly received reports on parolees from the agency.
- 04 Parole officers may occasionally refer a parolee to a job opening or a particular employer, but the parole agency does not operate an employment service.
- 05 Other – *Specify* ↴

Section III OFFICE INVENTORY

21. On June 30, 2006, how many separate offices were in your parole agency?

- INCLUDE administrative offices, regional offices, and all separate sub-offices, such as field offices.

Number of offices

22a. Was the headquarters office at the same physical location as a lower level office which was directly responsible for the supervision of adult parolees on June 30, 2006?

- 01 Yes
- 02 No – **Go to Item 23a**

22b. What was the name and location of the other subordinate office(s) with which the headquarters office was co-located?

23a. On June 30, 2006, were any adult parolees under the direct supervision of headquarters personnel?

- 01 Yes
- 02 No – **Go to Item 24**

23b. How many adult parolees were directly supervised by headquarters office personnel on June 30, 2006?

24. A list of your offices has been compiled and listed starting on page 6. Is this a complete and accurate list of your offices which supervise adult parolees?

- 01 Yes
- 02 No —

Please make additions, deletions, and/or corrections to the list of offices.

- Add the name of any regional/district parole office which had adult parolees under supervision directly or at a lower level office.
- Strike the name of any office if it did not have direct or indirect responsibility for the supervision of adult parolees.
- Verify the city or town name where the office is located.

25. As of June 30, 2006, how many adult parolees were under supervision at each office listed in Item 24? (Enter the number supervised next to each office under Item 25, starting on page 6.)

- Avoid duplication. For example, if the list includes both regional offices and their sub-offices:
 - report the number of parolees supervised at each sub-office, and
 - report for the regional office only the number of additional parolees under direct supervision at the regional office (enter "0", if none).
- If only regional offices appear on the list, report the number of parolees supervised by that regional office and each of its sub-offices.

26. As of June 30, 2006, how many field offices which supervised adult parolees were located within each regional/district office listed in Item 24 (if applicable)? (Enter the number of sub-offices under Item 26 starting on page 6.)

- Enter "0" if the office listed did not have any sub-offices.

27. Please add up the number of adults on parole reported for Item 23b and Item 25 (all offices).

Is the total under Item 23b plus Item 25 the same as the total number under supervision by the agency (Item 3), except for parolees legally your responsibility who were being supervised by another State?

- 01 Yes
- 02 No —

- Verify the list of offices (Item 24).
- Verify the number of adult parolees reported for each office (Item 25).

Section III OFFICE INVENTORY

Regional or district parole office and location (City) (If no regional or district offices, list field offices here.) (Item 24)	Number of adults on parole, 6/30/2006 (Item 25)	Number of field offices (if applicable) (Item 26)	Regional or district parole office and location (City) (If no regional or district offices, list field offices here.) (Item 24)	Number of adults on parole, 6/30/2006 (Item 25)	Number of field offices (if applicable) (Item 26)
(1) _____			(11) _____		
(2) _____			(12) _____		
(3) _____			(13) _____		
(4) _____			(14) _____		
(5) _____			(15) _____		
(6) _____			(16) _____		
(7) _____			(17) _____		
(8) _____			(18) _____		
(9) _____			(19) _____		
(10) _____			(20) _____		

Section III OFFICE INVENTORY – Continued

Regional or district parole office and location (City) (If no regional or district offices, list field offices here.) (Item 24)	Number of adults on parole, 6/30/2006 (Item 25)	Number of field offices (if applicable) (Item 26)	Regional or district parole office and location (City) (If no regional or district offices, list field offices here.) (Item 24)	Number of adults on parole, 6/30/2006 (Item 25)	Number of field offices (if applicable) (Item 26)
(21)			(31)		
(22)			(32)		
(23)			(33)		
(24)			(34)		
(25)			(35)		
(26)			(36)		
(27)			(37)		
(28)			(38)		
(29)			(39)		
(30)			(40)		

Section III OFFICE INVENTORY — Continued

Regional or district parole office and location (City) (If no regional or district offices, list field offices here.) (Item 24)	Number of adults on parole, 6/30/2006 (Item 25)	Number of field offices (if applicable) (Item 26)	Regional or district parole office and location (City) (If no regional or district offices, list field offices here.) (Item 24)	Number of adults on parole, 6/30/2006 (Item 25)	Number of field offices (if applicable) (Item 26)
(41)			(47)		
(42)			(48)		
(43)			(49)		
(44)			(50)		
(45)			(51)		
(46)			(52)		

(PLEASE ATTACH ADDITIONAL PAPER, AS NECESSARY.)

NOTES