U.S. DEPARTMENT OF COMMERCE FORMCJ-3C **Bureau of the Census BUREAU OF THE CENSUS Governments Division** ACTING AS COLLECTING AGENT FOR BUREAU OF JUSTICE STATISTICS U.S. DEPARTMENT OF JUSTICE **RETURN** 1999 Washington Plaza Bldg. 2, **CENSUS OF JAILS** Room 509 Washington, DC 20233-6800 **PRIVATE FACILITY DATA SUPPLIED BY** Name Title **OFFICIAL** Number and street or P.O. box/Route number City State **ZIP Code ADDRESS** Number Area Code Number Extension **FAX** Area Code **TELEPHONE NUMBER** E-MAIL **ADDRESS**

(Please correct any error in name, mailing address, and ZIP Code)

GENERAL INFORMATION

- If you have any questions, call the Bureau of the Census toll-free at 1-800-253-2078.
- Please mail your completed questionnaire to the Bureau of the Census in the enclosed envelope before July 24, 1999, or FAX all pages toll free to 1-888-891-2099.
- Please retain a copy of the completed form for your records.

Who does this survey cover?

All privately owned or operated confinement facilities including detention centers, jails, and other correctional facilities, intended for adults but sometimes holding juveniles.

- INCLUDE special jail facilities (e.g., medical/treatment/release centers, halfway houses, and work farms). Inmates held during the period July 1, 1998, to June 30, 1999.
- INCLUDE inmates in special programs administered by your facilities (e.g., electronic monitoring, house arrest, and day reporting).

What data are to be excluded from this survey?

- EXCLUDE temporary holding or lockup facilities from which inmates are usually transferred within 72 hours and not held beyond arraignment. If your only function is a temporary holding or lockup facility, DO NOT complete this form contact Lisa McNelis or Pamela Butler at 1–800–253–2078.
- EXCLUDE inmates on AWOL, escape, or long-term transfer to other jurisdictions.

Burden statement

Under the Paperwork Reduction Act, we cannot ask you to respond to a collection of information unless it displays a currently valid OMB control number. The burden of this collection is estimated to average 3 hours per response, including reviewing instructions, searching existing data sources, gathering necessary data, and completing and reviewing this form. Send comments regarding this burden estimate or any aspect of this survey, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531. Do not send your completed form to this address.

REPORTING INSTRUCTIONS

- If the answer to a question is "not available" or "unknown," write "DK" in the space provided.
- If the answer to a question is "not applicable," write "NA" in the space provided.
- If the answer to a question is "none" or "zero," write "0" in the space provided.
- When exact numeric answers are not available, provide estimates and mark (X) in the box beside each figure that is estimated. For example 1,234

vns this facility?
erates this facility?
McNelis or Pamela Butler at 1-800-253-2078.
4. On the weekend prior to June 30, 1999, did your jail facility have a weekend program?
 Weekend programs allow offenders to serve their sentences of confinement only on weekends (e.g., Friday-Sunday).
1 ☐ Yes - How many inmates participated?
2 □ No
Section II — INMATE COUNTS AND MOVEMENTS
5. On June 30, 1999, how many persons CONFINED in your jail facility were —
a. Males age 18 or older
b. Females age 18 or older
c. Males under age 18
d. Females under age 18
e. TOTAL (Sum of items 5a to 5d should equal item 2a)
6. Of all male and female juveniles CONFINED in your jail facility on June 30, 1999, how many were tried, or awaiting trial, in adult court?
6. Of all male and female juveniles CONFINED in your jail facility on June 30, 1999, how many were tried, or awaiting trial, in adult court? Number of juveniles (under age 18) held as adults
your jail facility on June 30, 1999, how many were tried, or awaiting trial, in adult court? Number of juveniles (under age 18)
•

7. Of all persons CONFINED in your jail facility on June 30, 1999, how many were —	10. On June 30, 1999, how many persons CONFINED in your jail facility were held for —
a. Convicted males (include probation and parole violators with no	 For persons with a multiple hold, count them only once with the order of priority being Federal, State, and local.
new sentence) L L	a. Federal authorities
b. Convicted females	b. State authorities
c. Unconvicted males .	1. For your state
d. Unconvicted females	2. For other states
e. TOTAL (Sum of items 7a to 7d should equal item 2a)	c. Local authorities
,	1. Within your state
8. Of the total number of CONVICTED and CONFINED inmates in items 7a and 7b, how many were —	2. Outside your state
a. Serving a sentence	d. TOTAL (Sum of items
b. Awaiting sentencing	If zero (0) in item 10a, SKIP TO ITEM 12.
c. Awaiting transportation to State or Federal prison	
d. Other — Specify	Of all inmates held for FEDERAL authorities in item 10a, how many were held for —
e. TOTAL (Sum of items 8a to 8d should equal sum of items 7a and 7b)	a. U.S. Marshals Service
	b. Federal Bureau of Prisons
9. On June 30, 1999, how many persons CONFINED in your jail facility were —	ç. Immigration and
Juveniles Adults (under age 18)	Naturalization Service
a. White, not of Hispanic origin	d. Bureau of Indian Affairs
b. Black or African American, not of	e. Other — Specify
American, not of Hispanic origin	
c. Hispanic or Latino	
d. American Indian/ Alaska Native	f. TOTAL (Sum of items 11a to 11e should equal item 10a)
e. Asian	
f. Native Hawaiian or Other Pacific Islander	
g. Other — Specify	
h. TOTAL (Sum of items 9a to 9g should	
equal item 2a)	

12. During the WEEK of June 24 to June 30, 1999, how many persons were — a. New admissions to your jail facility? • INCLUDE persons officially booked into and housed in your facility by formal legal document and by the authority of the courts or some other official agency. • EXCLUDE returns from escape, work release, medical appointments/treatment facilities, bail and court appearances. New admissions b. Final discharges from your jail facility? • INCLUDE all persons released after a period of confinement (e.g., sentence completion, bail/bond releases, other pretrial releases, transfers to other jurisdictions, and deaths.) • EXCLUDE temporary discharges (e.g., work releases, medical appointments/treatment facilities, to courts, furloughs, day reporters, and transfers to other facilities within your jurisdiction). Final discharges 13a. During the 30-DAY period from June 1 to June 30, 1999, on what day did your facility hold the greatest number of inmates? June, 1999 b. How many persons were CONFINED on that day? Number that day	17. On June 30, 1999, was your jail facility under a Federal, State, or local court order or consent decree for specific conditions of confinement? 1 Yes — Mark (X) all that apply. 1 Crowding 2 Medical facilities or services 3 Administrative segregation procedures or policies 4 Staffing 5 Food services/nutrition/cleanliness 6 Education or training programs 7 Disciplinary procedures or policies 8 Recreation/exercise 9 Visiting/mail/telephone policies 10 Fire hazards 11 Counseling programs 12 Inmate classification 13 Library services 14 Grievance procedures or policies 15 Religious practices 16 Search policies or practices 17 Other — Specify
 14. Between July 1, 1998, and June 30, 1999, what was the average daily population CONFINED in your facility? To calculate the average daily population, add the number of persons for each day during the period July 1, 1998, through June 30, 1999, and divide the result by 365. 	If item 2b equals 0 (zero), SKIP to Section IV. 18. On June 30, 1999, how many persons under your jail supervision who were NOT CONFINED participated in — • EXCLUDE inmates on weekend programs
Average daily population 15. On June 30, 1999, what was the total rated capacity of your jail facility, excluding separate temporary holding areas? • Rated capacity is the maximum number of beds or inmates assigned by a rating official to this facility. • If rated capacity is not available, estimate by using	a. Electronic monitoring
the design capacity and mark the box. Rated capacity 16. On June 30, 1999, was your jail facility under a Federal, State, or local court order or consent decree to limit the number of inmates it can house? 1 Yes — a. What is the maximum	d. Day reporting e. Other pretrial supervision f. Other alternative work programs g. Alcohol/drug treatment programs
number of inmates this facility is allowed to house? b. In what year did this order take effect? If more than one, report the year for the longest in effect.	h. Other programs outside of jail facility — Specify i. TOTAL (Sum of items 18a to 18h should equal item 2b)

19.	On June 30, 1999, how r jail supervision who wer	many persons under your re NOT CONFINED were —	23. On June 30, 1999, how r your jail facility were —	nany staff employed by
	a. Male		 Count each employee employees with multip function performed me 	ole functions by the
	b. Female		 INCLUDE payroll and i 	nonpayroll staff only.
	c. TOTAL (Sum of items 1 19b should equal item 2	9a and	 EXCLUDE contractual volunteers. 	staff and community
			a. Administrators	
20.	On June 30, 1999, how r jail supervision who wer	many persons under your re NOT CONFINED were —	 Administrators, department heads, and assistants 	Male Female
	a. Adult (age 18 or older)		b. Correctional officers	
	b. Juvenile (under age 18)c. TOTAL (Sum of items 2		 Custody staff or other staff who spend any time 	Male Female
		(b)	with inmates	
21.	On June 30, 1999, how r your jail supervision who	many persons under o were NOT CONFINED	c. Clerical and maintenance staff	
	a. Convicted		 Typists, secretaries, records clerks, janitors, cooks, 	Male Female
	b. Unconvicted		groundskeepers, etc.	Tremale
	c. TOTAL (Sum of items 2 21b should equal item 2	21a and (2b)	d. Educational staff	
	Section IV	' — STAFF	 Academic and, vocational teachers, etc. 	Male Female
22.	On June 30, 1999, how r by your jail facility were	many staff employed	e. Professional and	
	EXCLUDE staff paid throagreements and communication	ough contractual unity volunteers.	technical staff • Counselors,	
	a. Payroll staff	Full-time Part-time	psychiatrists, psychologists, social workers,	
	b. Nonpayroll staff		doctors, dentists, nurses, chaplains, etc.	Male Female
	 INCLUDE staff on the payroll of government 		f. Other staff — Specify	Male Female
	agencies (e.g., health department,			Male Female
	school district, court, and unpaid interns.)	Full-time Part-time	g. TOTAL (Sum of items 23a to 23f should	Male Female
	c. Total staff (Sum of items 22a and 22b)	Full-time Part-time	equal sum of item 22c)	

 On June 30, 1999, how many staff emp by your jail facility were — 	loyed	27. Between July 1, 1998, a were there any inmate i sexual assaults on facili	nflicted phy	
a. White, not of Hispanic origin .		 INCLUDE assaults resul 	ting in deaths	5.
b. Black or African American, not of Hispanic origin	П	1 Yes − Number of assa on staff	aults	
		2 ☐ No assaults on staff		
c. Hispanic or Latino		28. Between July 1, 1998, a	nd June 30,	1999,
Native		how many facility staff result of physical or sex by inmates?	deaths occu ual assaults	irred as a inflicted
e. Asian	□	Facility staff deaths inflicted by inmates		Г
f. Native Hawaiian or Other Pacific Islander		Section V — INI	MATE DEAT	HS
g. Other - Specify		29. Between July 1, 1998, a many persons died whil of your jail facility?	nd June 30, e under the	1999, how supervision
h. TOTAL (Sum of items 24a to 24g should equal sum of item 22c)		 INCLUDE deaths of pers facility or in special faci supervision (e.g., hospi centers, halfway houses 	lities while ur tals, medical/	nder your treatment/release
25. Of all CORRECTIONAL OFFICERS report item 23b, how many were —	ed in	Number o	f deaths	
		If no deaths reported in ite	em 29, SKIP t	o item 31.
a. White, not of Hispanic origin .b. Black or African American,		30. Of the total number of i item 29, how many inm	nmate death	ns reported in
not of Hispanic origin	□	item 29, now many min		
c. Hispanic or Latino		a. Illness/natural cause	Male [Female
d. American Indian/Alaska Native		EXCLUDE AIDS- related deaths		
e. Asian		b. Acquired Immune Deficiency	Male	Female
f. Native Hawaiian or Other Pacific Islander		Syndrome (AIDS) . • The immediate cause		
g. Other - Specify		 The immediate cause may be Pneumocystis Carinii Pneumonia, Kaposi's Sarcoma, or other AIDS related diseases. 		
h. TOTAL (Sum of items 25a to 25g should equal sum of				
item 23b)		c. Suicide	Male	Female
26. Did your jail facility have any staff paid contractual agreements on June 30, 19	through 99?	d. Homicide committed by other inmate(s)	Male	Female
1 ☐ Yes - How many? Which of the following categories i contractual staff? Mark (☒) all that a	include the apply.	e. Other homicide	Male	Female
 ☐ Administrators ☐ Correctional officers ☐ Clerical and maintenance staff ☐ Educational staff ☐ Professional and technical staff 		f. Other causes — Specify	Male	Female
☐ Other staff 2 ☐ No		g. TOTAL (Sum of items 30a to 30f should equal item 29)	Male	Female

31. Does your jail facility have specific procedures for suicide prevention?	34. Between July 1, 1998, and June 30, 1999, were any persons CONFINED in your jail facility tested
a. 1 \square Yes — Mark ($\boxed{\mathbb{X}}$) all that apply.	for the HIV virus that causes AIDS?
1 ☐ Assessment of risk at intake	a. 1 ☐ Yes — Mark (☒) all that apply.
2☐ Staff training in risk assessment/suicide	1 ☐ All inmates at some time during custody
prevention	2 All convicted inmates at admission
3 Special inmate counseling or psychiatric services	3 All convicted inmates at release
4 ☐ Live or remote monitoring of high risk	4 ☐ Random samples of inmates while in custody 5 ☐ High risk groups — <i>Specify</i>
inmates	5 ☐ High risk groups — Specify
5 Suicide watch cell or special location	
6 Inmate suicide prevention teams	6□ Upon inmate request
7☐ Other — <i>Specify</i>	7 Upon court order
	8 Upon involvement in incident
b. 2 No	9☐ Upon clinical indication of need
	10 ☐ Other — <i>Specify</i>
Section VI — INMATE HEALTH	
 All items in this section refer to your jail facility's CONFINED population. 	b . 2□ No
32. How does your jail facility provide health services to inmates? Mark (X) all that apply.	5 . 2 <u></u> 100
1 On-site staff physicians and other medical employees of the jail	35. Of all persons CONFINED in your jail facility on June 30, 1999, how many were —
2 Through a fee-for-service system with medical care billed by a contractor on a per-visit basis	a. Asymptomatic HIV Male Female
3 Through a managed care system with medical	positive
care billed by a contractor on a per-inmate or retainer basis	positive but have no
 4 On-site physician services provided by local government 	HIV-related symptoms.
5 ☐ Other health delivery system – <i>Specify</i>	b. Infected with lesser Male Female
	form of symptomatic HIV disease
	Persons with
33. Does your jail facility charge inmates for health care services?	symptoms of HIV infection but without a confirmed AIDS
 EXCLUDE initial medical assessment at time of 	diagnosis.
admission.	c. Confirmed to have
a. 1 Yes — For which services?	AIDS
Mark ($\overline{\mathbf{X}}$) all that apply.	
1 ☐ Initial visits to a nurse or physician	d. TOTAL (Sum of
2 ☐ All visits to a nurse or physician	items 35a to 35c)
3 ☐ Any prescription drugs	
4 ☐ Optometry or other eye care	
5 ☐ Visits to a dentist	
6 ☐ Off-site visits only	
7 ☐ Other — <i>Specify</i>	
b. 2□ No	

36.	What are the policies of your jail facility for screening inmates and staff for tuberculosis infection?	39. Of all persons CONFINED in your jail facility on June 30, 1999, how many were receiving —	
	Mark (\overline{X}) at least one box in each row. Inmates Staff p	No oolicy	 Persons may be counted in more than 1 category. a. 24-hour mental health care
	a. At admission/time of hiring \Box		(in special housing or a
	b. Annually or at regular intervals		psychiatric unit on or off jail grounds)
	c. Persons testing HIV positive		b. Mental health therapy or counseling services
	d. Persons with no history of vaccination		c. Psychotropic medications
	e. After possible exposure to active TB disease		 Drugs having a mind-altering effect, (e.g., antidepressants, stimulants, sedatives, tranquilizers, and other anti-psychotic drugs)
	f. Upon request		
	g. At release/termination of employment		Section VII — JAIL PROGRAMS
	h. Other — Specify		40. On June 30, 1999, what types of work assignments were available to persons CONFINED in your jail facility?
27	Of all persons CONFINED in your jail facility on		 EXCLUDE work release programs.
37.	June 30, 1999, how many —		Mark ($\overline{f X}$) all that apply.
	 If persons were tested prior to June 30, 1999 and results are pending, count them as suspected. 	I	1 Correctional industries (e.g., wood products, textiles, manufacturing, services, etc.)
	a. Were suspected to have TB		2 Facility support services (e.g., office and administrative work, food service, building maintenance, etc.)
	b. Had a positive skin test for TB		₃ ☐ Farming/agriculture
	c. Had confirmed TB disease		4 Public works assignments — inmates work outside the facility and perform road, park, or
	Active tuberculosis confirmed by sputum culture.		other public maintenance work 5 ☐ Other — <i>Specify</i>
	d. TOTAL (Sum of items		
	37a to 37c)	L	6□ None
38.	As a matter of policy, does your jail facility —		
	Mark (☒) all that apply.		41. On June 30, 1999, how many persons CONFINED
	 Screen inmates at intake for mental disorders (excluding screening for suicide) 		in your jail facility had work assignments?
	2 Conduct psychiatric or psychological evaluations and assessments (other than at time of intake) to determine inmate mental health or emotional status		EXCLUDE work release programs.
			Number on work assignment
	3 ☐ Provide 24-hour mental health care to inmates either on or off jail grounds		42. Does your jail facility operate a work release
	 4 ☐ Provide therapy/counseling by a trained mental health professional on a routine basis 5 ☐ Prescribe, distribute or monitor the use of 		program that allows CONFINED inmates to work in the community unsupervised by facility staff but return to the facility at night?
	psychotropic medications to inmates		_
	6 Provide assistance to released inmates to obtain community mental health services		1 Yes — How many inmates were participating —
	7 ☐ Other — Specify		on June 30, 1999? ————— —
			2□ No
	$8\square$ Provides no mental health services to inmates		Z LI INO

43.	Between July 1, 1998 and June 30, 1999, what		Section VIII — FACILITY CHARACTERISTICS
	types of educational programs were available to persons CONFINED in your jail facility?	47	For which of the following numbers does your
	INCLUDE only formal programs.	47.	For which of the following purposes does your jail facility hold offenders? —
	EXCLUDE programs for persons under your jail		Mark ($\overline{\mathbf{X}}$) all that apply.
	supervision but who were NOT CONFINED. Mark (X) all that apply.		 Detention facility with authority to hold persons facing criminal charges beyond 72 hours
	1 ☐ Basic adult education (ABE)		2 ☐ Correctional facility for persons convicted of offenses with sentences usually of a year or less
	2 Secondary education (GED) 3 Special education (e.g., programs for inmates		Correctional facility for persons convicted of felonies with sentences of more than a year
	with learning disabilities)		4 Temporary holding or lockup facility in which
	4 Vocational training (e.g., auto repair, drafting, data processing, etc.)		arrestees are usually detained up to 72 hours, excluding holidays and weekends, pending
	5 ☐ College courses6 ☐ Study release programs (i.e., release to		arraignment
	community to attend school) 7 None	48.	. As a matter of practice, does your jail facility
			house —
44.	On June 30, 1999, how many persons CONFINED in your jail facility were enrolled in educational		Mark (X) ONE box.
	programs?		1 Males only
	Number of persons enrolled		2 Females only
	Number of persons emolica		3 Both males and females
45	Between July 1, 1998 and June 30, 1999, what		
45.	types of counseling or special programs were	49.	. What are the functions of your jail facility?
	available to persons CONFINED in your jail facility?		Mark $(\overline{\mathbf{X}})$ all that apply and circle ONE box that applies to the largest number of inmates.
	Mark ($\overline{\mathbf{X}}$) all that apply.		
	1 ☐ Drug dependency/counseling/awareness		☐ General adult population confinement
	2 ☐ Alcohol dependency/counseling/awareness		2 Boot camp
	3 Sex offender treatment		3 ☐ Reception/diagnosis/classification
	4 Psychological/psychiatric counseling		4 Medical treatment/hospitalization confinement
	5 ☐ Employment (e.g., job seeking and interviewing skills)		5 Alcohol/drug treatment confinement
	6 ☐ Life skills and community adjustment (including personal finance, anger management, conflict		6 Confinement of "youthful offenders" 7 Work release/prerelease
	resolution, etc.)		8 Persons returned to custody (e.g., parole
	7 Domestic violence counseling		violators)
	8 ☐ Parenting/child rearing skills9 ☐ Religious/spiritual counseling		9 ☐ Other (e.g., psychiatric care, etc.) – Specify
	10 Pretrial services		
	11 ☐ Other — <i>Specify</i>		
	Suns. Speeding		
		50.	Does your jail facility have a separate temporary
	12 None		holding area or lockup in which arrestees are usually detained up to 72 hours, excluding
			holidays and weekends, pending admission or
46.	On June 30, 1999, did your jail facility operate		arraignment?
	a program that approximates a "boot camp" environment?		1 ☐ Yes — What is the maximum
	INCLUDE programs with a highly regimented		number of inmates that can be held in
	activity schedule, drill and ceremony, physical		these areas?
	challenge and fitness, discipline, and chain of command.		2 No
	1 Yes — How many inmates were participating		
	on June 30, 1999?		
	2 No		

 51. In what year was the original construction completed on this facility? If more than one building, use the age of the oldest building currently used to house inmates. Year completed 	 52. Has this facility ever had a major renovation? INCLUDE only structural changes or improvements to cells, dormitories, and other inmate sleeping areas. INCLUDE structural restorations, new plumbing, fixtures, heating, air conditioning, etc. 1 Yes — In what year did the most recent renovation occur? No
NC	TES