



ARREST-RELATED DEATHS, 2012 Reporting Information

The Arrest-Related Deaths (ARD) program is a national accounting of persons who die during the process of arrest (or attempted arrest) or while in the custody of, or shortly after restraint by, state or local law enforcement personnel.

For the purposes of the ARD program, an “arrest-related” death is one that occurs *anytime a person’s freedom to leave is restricted by state or local law enforcement personnel*. This includes deaths occurring while law enforcement personnel actively pursue or attempt to apprehend persons of interest or criminal suspects, regardless of whether physical custody is established. In addition, “arrest-related” deaths include situations in which a formal arrest process was neither initiated nor intended, such as deaths that involve assistance in the restraint or transport of individuals in need of medical or mental health care.

Deaths reportable to the ARD program include those caused by *any use of force* by state or local law enforcement personnel, as well as those not directly related to the actions of law enforcement, such as deaths attributed to suicide, intoxication, accidental injury, and natural causes. With the exception of innocent bystanders, hostages, and law enforcement personnel, all persons who die in the presence of state or local law enforcement, regardless of manner of death, are subject for inclusion in the ARD program.

Arrest-Related Deaths Summary and Incident Forms

There are two forms (CJ-11 and CJ-11A) associated with the Arrest-Related Death (ARD) program.

- The **CJ-11 Form** is a quarterly summary of the number of arrest-related deaths occurring within the state. Each identified State Reporting Coordinator (SRC) is responsible for entering the total number of reportable arrest-related deaths occurring in each quarter of the calendar year.

If no arrest-related deaths were identified during the quarter, the SRC should enter a count of “zero.” In order to distinguish between states without an arrest-related death and those with missing data, it is essential for ARD program staff to receive a CJ-11 form for each quarter.

Contact information for each SRC is available on the CJ-11 form.

- The **CJ-11A Form** is an incident report completed for each arrest-related death. Official sources of information should be obtained to complete a CJ-11A form for each identified arrest-related death. Items 1-19 should be completed for all arrest-related deaths. Additionally, items 20-23 should be completed *only if* the death occurred at a police lockup or booking facility.

LINK TO CJ-11 FORM: http://www.bjs.gov/content/pub/pdf/cj11_12.pdf

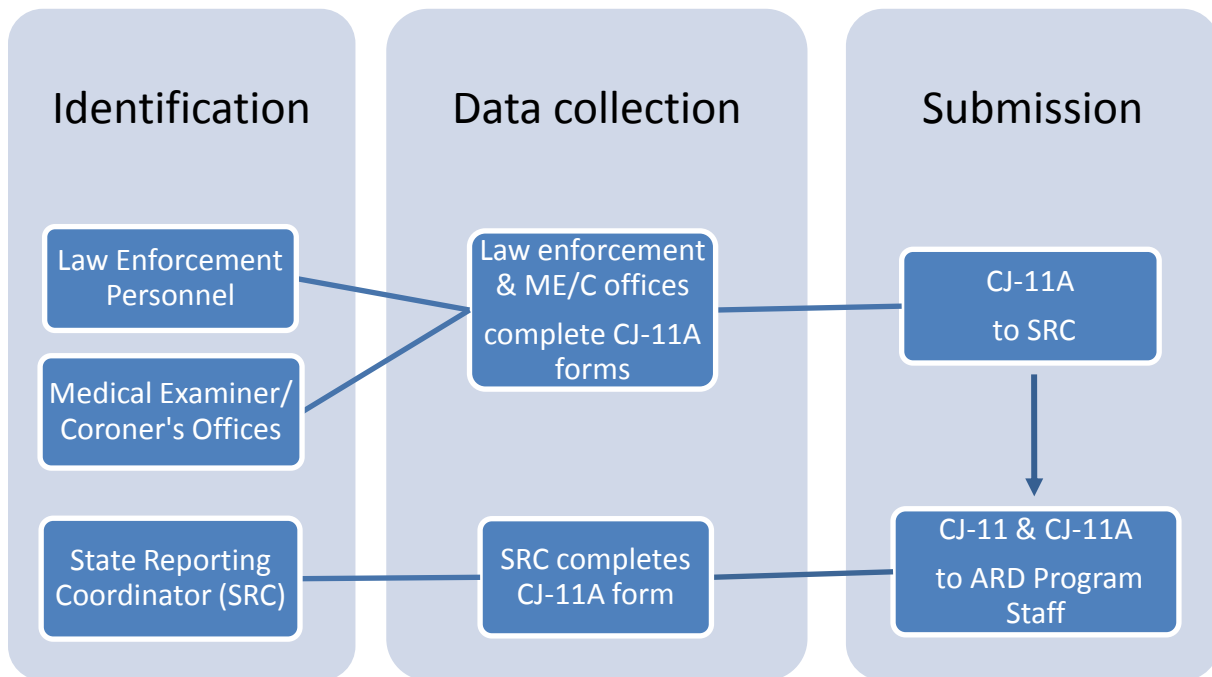
LINK TO CJ-11A FORM: http://www.bjs.gov/content/pub/pdf/cj11a_12.pdf

Data Collection Process & Schedule

The Arrest-Related Deaths (ARD) program operates on a continuous basis throughout the calendar year. The ARD program also accepts reports of arrest-related deaths occurring prior to the current calendar year. In addition, the ARD program accepts updated information for previously reported arrest-related deaths.

Data are reported to the ARD program through a 3-step process:

1. Identification: Arrest-related deaths are identified by a reporting agency.
2. Data Collection: Information about the incident is collected and recorded on a CJ-11A form.
3. Submission: CJ-11A forms are submitted to the State Reporting Coordinator (SRC) and then to ARD program staff.



PLEASE NOTE:

- Personnel from law enforcement agencies, medical examiner/coroner's offices, and other reporting agencies should submit CJ-11A forms to their SRC as soon as data are available or on a quarterly basis. See the CJ-11 form for a listing of SRCs.
- SRCs can submit data to ARD program staff either quarterly or annually. Regardless of the submission schedule, the SRC should submit a CJ-11 form for each quarter of the calendar year. A CJ-11 form and any associated CJ-11A forms should be submitted to ARD program staff within 60 days of the end of each quarter or all annual data should be submitted within 60 days of the end of the calendar year.
- SRCs should attempt to identify all arrest-related deaths occurring within their state. The identification of all arrest-related deaths may require SRCs to develop methods other than relying on reports from state and local law enforcement agencies, medical examiner offices, coroner offices, and other reporting agents/agencies.

State Reporting Coordinator (SRC) Data Submission Schedule

Quarterly Reporting Schedule:

Quarter	Reporting period	Data due
1	January 1 – March 31	May 31, 2012
2	April 1 – June 30	August 31, 2012
3	July 1 – September 30	November 30, 2012
4	October 1 – December 31	March 1, 2013

Annual Reporting Schedule:

Quarter	Reporting period	Data due
All	January 1 – December 31	March 1, 2013

CJ-11 & CJ-11A Forms may be submitted by email, fax, or postal mail

Email: ARDHelpDesk@rti.org

Fax: 1-877-475-7039

Mail: RTI International
Attn: Kevin Strom, ARD Program
3040 Cornwallis Rd. P.O. Box 12194
Research Triangle Park, NC 27709-2194

Please contact Arrest-Related Deaths program staff for any questions or comments

ARD Help Desk

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