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**SECTION I - DESCRIPTIVE INFORMATION**

1. Which of the following functions did your agency have **PRIMARY** responsibility for or perform on a regular basis during the 12-month period ending June 30, 2003?

Mark (■) all that apply.

**Law enforcement functions**      **Special public safety functions**

- |  |   |
|--|---|
| <input type="checkbox"/> Responding to citizen calls/ requests for service | <input type="checkbox"/> Animal control             |
| <input type="checkbox"/> Patrol services                                   | <input type="checkbox"/> School crossing services   |
| <input type="checkbox"/> First response to criminal incidents              | <input type="checkbox"/> Emergency medical services |
| <input type="checkbox"/> Drug law enforcement                              | <input type="checkbox"/> Civil defense              |
| <input type="checkbox"/> Vice enforcement                                  | <input type="checkbox"/> Fire services              |
|  | <input type="checkbox"/> Crime prevention education |

**Traffic and vehicle-related functions**

- Traffic law enforcement
- Traffic direction/control
- Accident investigation
- Parking enforcement
- Commercial vehicle enforcement

**Special operations**

- Bomb/explosives disposal
- Search and rescue
- Special weapons and tactics (SWAT)
- Underwater recovery

**Detention-related functions**

- Jail operation
- Lockup or temporary holding facility separate from jail (for overnight detention)
- Temporary holding cell (not for overnight detention)
- Inmate transport

**Criminal investigation for:**

- Homicide
- Arson
- Cybercrime
- Other crime types

**Court-related functions**

- Execution of arrest warrants
- Court security
- Serving civil process
- Serving eviction notices
- Enforcing protection orders
- Enforcing child support orders

**Other functions**

- Law enforcement dispatch services
- Fire dispatch services
- Operating a training academy

2. Enter the number of facilities or sites, **SEPARATE FROM HEADQUARTERS**, operated by your agency as of June 30, 2003. If none, enter '0.'

|  |               |
|--|---------------|
| <b>Type of facilities separate from headquarters</b> | <b>Number</b> |
| a. District/precinct/division stations.....          |               |
| b. Fixed neighborhood/community substations....      |               |
| c. Mobile neighborhood/community substations...      |               |

3. Enter the number of **AUTHORIZED FULL-TIME paid agency positions and ACTUAL full-time and part-time paid agency employees as of June 30, 2003**. Full-time employees are those regularly scheduled for 35 or more hours per week. If none, enter '0.'

|   | AUTHORIZED<br>full-time paid<br>positions | ACTUAL PAID<br>agency employees |           |
|---|---|---------------------------------|-----------|
|   |   | Full-time                       | Part-time |
| a. Sworn personnel with general arrest powers   |   |                                 |           |
| b. Officers without general arrest powers (e.g., jail or court officers in some agencies) |   |                                 |           |
| c. Nonsworn employees   |   |                                 |           |
| d. TOTAL (sum of lines 'a' through 'c')   |   |                                 |           |

4. As of June 30, 2003, how many reserve/auxiliary officers were employed by your agency?

|                               |                  | Full-time | Part-time |
|-------------------------------|------------------|-----------|-----------|
| a. Reserve/auxiliary officers | <b>Sworn</b>     |           |           |
|                               | <b>Non-sworn</b> |           |           |

5. Of the total number of actual FULL-TIME sworn personnel with general arrest powers (3a), how many are communications technicians (e.g., call takers, dispatchers)? If none, enter '0.'

Communications technicians..... | | |

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6. Of the total number of actual FULL-TIME sworn personnel with general arrest powers (as entered in 3a), enter the number of each of the following: (Personnel may be counted more than once. If none, enter '0.')

|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
| a. Uniformed officers with REGULARLY ASSIGNED DUTIES that include responding to citizen calls/requests for service   | <table border="1"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| b. Community Policing Officers, Community Resource Officers, Community Relations Officers, or other sworn personnel specifically designated to engage in community policing activities | <table border="1"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| c. School Resource Officers, School Liaison Officers, or other sworn personnel whose primary duties are related to school safety   | <table border="1"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> |  |  |  |  |  |  |
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7. Enter the total number of actual FULL-TIME sworn personnel with general arrest powers (3a) who performed the following duties as their PRIMARY job responsibility? Count each officer only once. If none, enter '0.'

|  | Number   |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
| a. Patrol duties .....                         | <table border="1"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| b. Investigative duties (e.g., detectives).... | <table border="1"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| c. Jail-related duties .....                   | <table border="1"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| d. Court security duties .....                 | <table border="1"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| e. Process serving duties .....                | <table border="1"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> |  |  |  |  |  |  |
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8. Enter your agency's total operating budget for the 12-month period that includes June 30, 2003. If data are not available, provide an estimate and mark (■) the box below. Include jails administered by your agency. Do NOT include building construction costs or major equipment purchases.

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Please check here if this figure is an estimation:

9. Enter the total estimated value of money, goods, and property received by your agency from a drug asset forfeiture program during calendar year 2002. If no money, goods or property were received, enter '0.'

\$ 

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**SECTION II - PERSONNEL**

10. Indicate your agency's minimum education requirement which new (non-lateral) officer recruits must have within two years of hiring. Mark (■) only one response.

- Four-year college degree required
- Two-year college degree required
- Some college but no degree required ---  
Enter number of semester credit hours required 

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|
- High school diploma or equivalent required
- No formal education requirement

11. Which of the following screening techniques are used by your agency in selecting new officer recruits? Mark (■) all that apply.

- |  |  |
|--|--|
| <input type="checkbox"/> Analytical/problem-solving ability assessment               | <input type="checkbox"/> Personal interview                        |
| <input type="checkbox"/> Assessment of understanding of diverse cultural populations | <input type="checkbox"/> Personality inventory                     |
| <input type="checkbox"/> Background investigation                                    | <input type="checkbox"/> Physical agility test                     |
| <input type="checkbox"/> Credit history check  | <input type="checkbox"/> Polygraph exam                            |
| <input type="checkbox"/> Criminal history check                                      | <input type="checkbox"/> Psychological evaluation                  |
| <input type="checkbox"/> Driving record check  | <input type="checkbox"/> Second language test                      |
| <input type="checkbox"/> Drug test   | <input type="checkbox"/> Voice stress analyzer                     |
| <input type="checkbox"/> Mediation skills/conflict management assessment             | <input type="checkbox"/> Volunteer/community service history check |
| <input type="checkbox"/> Medical exam  | <input type="checkbox"/> Written aptitude test                     |

12. How many total hours of ACADEMY training and FIELD training (e.g., with FTO) are required of your agency's new (non-lateral) officer recruits? Include law enforcement training only. If no training of that type is required, enter '0.'

|  | Academy Training  | Field Training |  |  |  |   |  |  |  |  |
|--|---|----------------|--|--|--|---|--|--|--|--|
| a. State-mandated hours....                          | <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> |                |  |  |  | <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> |  |  |  |  |
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|  |   |                |  |  |  |   |  |  |  |  |
| b. Additional training hours                         | <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> |                |  |  |  | <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> |  |  |  |  |
|  |   |                |  |  |  |   |  |  |  |  |
|  |   |                |  |  |  |   |  |  |  |  |
| c. Total hours of training (sum of 'a' and 'b')..... | <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> |                |  |  |  | <table border="1" style="display: inline-table; vertical-align: middle;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table> |  |  |  |  |
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13. On average, how many total in-service hours of training are required annually for your agency's NON-PROBATIONARY field/patrol officers? Include law enforcement training only. If no training of that type is required, enter '0.'

Average  
annual hours  
per officer

|   |                      |
|---|----------------------|
| a. State-mandated hours.....                            | <input type="text"/> |
| b. Additional training hours.....                       | <input type="text"/> |
| c. Total hours of training<br>(sum of 'a' and 'b')..... | <input type="text"/> |

14. Of the total number of actual FULL-TIME SWORN personnel with general arrest powers (as entered in 3a), enter the number that were NEW HIRES during the 12-month period ending June 30, 2003. If none, enter '0.'

|   |                      |  |  |
|---|----------------------|--|--|
| a. Entry-level hires (non-lateral).....             | <input type="text"/> |  |  |
| b. Lateral transfers/hires.....                     | <input type="text"/> |  |  |
| c. Other (please specify).....                      | <input type="text"/> |  |  |
|   |                      |  |  |
| d. Total NEW HIRES<br>(sum of 'a' through 'c')..... | <input type="text"/> |  |  |

15. Enter the number of actual FULL-TIME SWORN personnel with general arrest powers who separated from your agency during the 12-month period ending June 30, 2003. If none, enter '0.'

|  |                      |
|--|----------------------|
| a. Resignations.....                                     | <input type="text"/> |
| b. Dismissals.....                                       | <input type="text"/> |
| c. Medical/disability retirements.....                   | <input type="text"/> |
| d. Non-medical retirements.....                          | <input type="text"/> |
| e. Probationary rejections.....                          | <input type="text"/> |
| f. Other separations (e.g., death).....                  | <input type="text"/> |
| g. Total separations (sum of lines 'a' through 'f')..... | <input type="text"/> |

16. Over the 12-month period ending June 30, 2003, how many of your agency's FULL-TIME SWORN personnel with general arrest powers were called up as full-time military reservists (and, therefore, were no longer available for local law enforcement duties)? Count each reservist only once.

|                      |   |                      |                      |                      |
|----------------------|---|----------------------|----------------------|----------------------|
| <input type="text"/> | , | <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|---|----------------------|----------------------|----------------------|

17. Enter the number of actual FULL-TIME SWORN personnel with general arrest powers (3a) by RACE and GENDER for the pay period that included June 30, 2003.

|  | Male  | Female                                      |
|--|---|---|
| a. White, not of Hispanic origin                     | <input type="text"/> , <input type="text"/> | <input type="text"/> , <input type="text"/> |
| b. Black or African American, not of Hispanic origin | <input type="text"/> , <input type="text"/> | <input type="text"/> , <input type="text"/> |
| c. Hispanic or Latino                                | <input type="text"/> , <input type="text"/> | <input type="text"/> , <input type="text"/> |
| d. American Indian or Alaska Native                  | <input type="text"/> , <input type="text"/> | <input type="text"/> , <input type="text"/> |
| e. Asian   | <input type="text"/> , <input type="text"/> | <input type="text"/> , <input type="text"/> |
| f. Native Hawaiian or Other Pacific Islander         | <input type="text"/> , <input type="text"/> | <input type="text"/> , <input type="text"/> |
| g. Some other race                                   | <input type="text"/> , <input type="text"/> | <input type="text"/> , <input type="text"/> |
| h. Total (sum of lines 'a' through 'g')              | <input type="text"/> , <input type="text"/> | <input type="text"/> , <input type="text"/> |

18. Is collective bargaining authorized for your agency's employees?

|                            |                              |                             |
|----------------------------|------------------------------|-----------------------------|
| a. Sworn employees.....    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| b. Nonsworn employees..... | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

19. Does your agency provide special pay/benefits for any of the following?

|                                    |                              |                             |
|------------------------------------|------------------------------|-----------------------------|
| a. Education incentive.....        | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| b. Hazardous duty.....             | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| c. Merit/performance.....          | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| d. Shift differential.....         | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| e. Special skills proficiency..... | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| f. Bilingual ability.....          | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| g. Tuition reimbursement.....      | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| h. Military service.....           | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

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20. Enter your agency's salary schedule for the following FULL-TIME sworn positions as of June 30, 2003. If a position does not exist on a full-time basis in your department, enter 'NA.'

|   | Base ANNUAL salary |         |
|---|--------------------|---------|
|   | Minimum            | Maximum |
| a. Chief executive (chief, director, sheriff, etc.) |                    |         |
| b. Sergeant or equivalent first-line supervisor     |                    |         |
| c. Entry-level officer or deputy (post-academy)     |                    |         |

**SECTION III - OPERATIONS**

21. Enter the total capacity and maximum hours of holding time for adults and juveniles in temporary holding (lockup) facilities operated by your agency as of June 30, 2003. Include **only overnight facilities** separate from a jail used to hold persons prior to arraignment. If none, enter '0.'

|                              | Adults | Juveniles |
|------------------------------|--------|-----------|
| a. Total capacity.....       |        |           |
| b. Maximum holding time..... |        |           |

22. Does your agency participate in an operational 9-1-1 emergency telephone system (i.e., your agency's units can be dispatched as a result of a call to 9-1-1)? Mark (■) only one response.

- Yes - Enhanced 9-1-1 system
- Yes - Basic 9-1-1 system
- No

23. Does your agency's 9-1-1 system have the following capabilities for incoming calls from wireless/cellular phones?

- Displays phone number of wireless caller.....  Yes  No
- Displays location of wireless caller.....  Yes  No

24. Enter the total number of calls for service received by your agency during 2002, and the total resulting in dispatch of officer(s). If data are not available, provide an estimate and mark (■) the box below. If none, enter '0'. If you cannot provide the number of calls for service broken down by "Type of call system," provide the total number of calls in row 'd.'

| Type of call system                              | Total number of calls/requests for service received | Number of calls/requests for service resulting in dispatch of officer(s) or use of on-site unit |
|--|---|---|
| a. 9-1-1 emergency system                        |   |   |
| b. 7-digit or 10-digit non-emergency             |   |   |
| c. 3-digit (e.g., 3-1-1) non-emergency           |   |   |
| d. Total calls for service (sum 'a' through 'c') |   |   |

Please check here if any of these figures are estimates:

25. During the 12-month period ending June 30, 2003, did your agency use the following types of patrol on a **REGULARLY SCHEDULED** basis?

- Automobile.....  Yes  No    Marine.....  Yes  No
- Motorcycle.....  Yes  No    Horse.....  Yes  No
- Foot.....  Yes  No    Bicycle.....  Yes  No
- Aviation.....  Yes  No    Other.....  Yes  No

→ Please specify:

26. As of June 30, 2003, how many actual FULL-TIME SWORN personnel with general arrest powers (3a) did your agency have assigned to a special unit for drug enforcement or a multi-agency drug enforcement task force? If none, enter '0.'

|   | Assigned Full-time | Assigned Part-time |
|---|--------------------|--------------------|
| a. Special unit for drug enforcement..... |                    |                    |
| b. Multi-agency drug task force..         |                    |                    |

## SECTION IV - SPECIALIZED UNITS

27. How does your agency address the following problems/tasks? Mark (■) the appropriate box for each problem/task listed below. Mark only one box per line.

| Type of problem/task           | (1)<br>Agency HAS specialized unit with <u>FULL-TIME</u> personnel to address this problem/task | Agency DOES NOT HAVE a specialized unit with full-time personnel   |  |  |
|--------------------------------|---|--|--|--|
|                                |   | (2)<br>Agency has dedicated personnel to address this problem/task | (3)<br>Agency addresses this problem/task, but does not have dedicated personnel | (4)<br>Agency does not address this problem/task |
| a. Bias/hate crime             | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| b. Bomb/explosive disposal     | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| c. Child abuse/endangerment    | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| d. Community crime prevention  | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| e. Community policing          | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| f. Crime analysis              | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| g. Cybercrime                  | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| h. Domestic violence           | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| i. Drug education in schools   | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| j. Gangs                       | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| k. Impaired drivers            | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| l. Internal affairs            | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| m. Juvenile crime              | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| n. Methamphetamine labs        | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| o. Missing children            | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| p. Prosecutor relations        | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| q. Repeat offenders            | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| r. Research and planning       | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| s. School safety               | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| t. Terrorism/homeland security | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| u. Victim assistance           | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |
| v. Youth outreach              | <input type="checkbox"/>  | <input type="checkbox"/>   | <input type="checkbox"/>   | <input type="checkbox"/>                         |

[ ]

**SECTION V - COMMUNITY POLICING**

28. During the 12-month period ending June 30, 2003, what proportion of agency personnel received at least eight hours of community policing training (problem solving, SARA, community partnerships, etc.)? Mark (■) one choice per line. If your agency did not conduct training for a particular type of employee, please check 'None.' If your agency did not have a particular type of employee for the specified time period, please mark 'NA.'

|                            | All                      | Half or more             | Less than half           | None                     | NA                       |
|----------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| New officer recruits       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| In-service sworn personnel | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Civilian personnel         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

29. During the 12-month period ending June 30, 2003, which of the following did your agency do? Mark (■) all that apply.

- Actively encouraged patrol officers to engage in SARA-type problem-solving projects on their beats (If yes, please specify the approximate percentage of patrol officers engaged in these projects during the 12-month period ending June 30, 2003.)  
(Specify percentage: [ ][ ]%)
- Conducted a citizen police academy
- Maintained or created a formal, written community policing plan
- Gave patrol officers responsibility for specific geographic areas/beats  
(Specify percentage of officers: [ ][ ]%)
- Included collaborative problem-solving projects in the evaluation criteria of patrol officers
- Trained citizens in community policing (e.g., community mobilization, problem solving)
- Upgraded technology to support the analysis of community problems
- Partnered with citizen groups and included their feedback in the development of neighborhood or community policing strategies
- None of the above

30. Does your agency's mission statement include a community policing component?

- Yes
- No
- NA - Agency does not have a mission statement

31. During the 12-month period ending June 30, 2003, did your agency have a problem-solving partnership or written agreement with any of the following? Mark (■) all that apply.

- Advocacy groups
- Business groups
- Faith-based organizations
- Local government agencies (non law enforcement agencies)
- Other local law enforcement agencies
- Neighborhood associations
- Senior citizen groups
- School groups
- Youth service organizations
- None of the above

32a. During the 12-month period ending June 30, 2003, did your agency conduct or sponsor a survey of citizens on any of the following topics? Mark (■) all that apply.

- Public satisfaction with police services
- Public perception of crime/disorder problems
- Personal crime experiences of citizens
- Reporting of crimes to law enforcement by citizens
- Other (please specify) [ ]
- Did not survey the general public - SKIP to Section VI

b. For which purposes does your agency use the information described in Q32a? Mark (■) all that apply.

- Allocating resources targeted to neighborhoods
- Evaluating agency performance
- Evaluating officer performance
- Evaluating program effectiveness
- Prioritizing crime/disorder problems
- Providing information to patrol officers
- Redistricting beat/reporting areas
- Training development
- Other (please specify) [ ]
- None of the above





[ ]

43. Which of the following types of less-than-lethal weapons or actions are authorized for use by your agency's field/patrol officers?

a. Impact devices

- Traditional baton.....  Yes  No
- PR-24 baton.....  Yes  No
- Collapsible baton.....  Yes  No
- Soft projectile (e.g., bean-bag).....  Yes  No
- Blackjack/slapjack.....  Yes  No
- Rubber bullet.....  Yes  No
- Other impact device.....  Yes  No

b. Chemical agents

- OC (pepper spray).....  Yes  No
- CN (tear gas).....  Yes  No
- CS.....  Yes  No
- Other chemical agent.....  Yes  No

c. Other weapons/actions

- Hand-held electrical device - direct contact (e.g., stun gun).....  Yes  No
- Hand-held electrical device - stand off (e.g., taser).....  Yes  No
- Hold or neck restraint (e.g., carotid hold).....  Yes  No
- High intensity light source (e.g., laser dazzler).....  Yes  No
- Other weapon/action.....  Yes  No

44. As of June 30, 2003, did your agency use any of the following technologies on a regular basis? Mark (■) all that apply.

Digital imaging

- Fingerprints.....  Digital photography.....
- Mug shots.....  Other [ ]
- Suspect composites.....  None of the listed digital imaging technologies.....
- Facial recognition.....

Night vision/electro-optic

- Infrared (thermal) imagers.....  Other [ ]
- Image intensifiers.....  None of the listed night vision/electro-optic technologies.....
- Laser range finders.....

Vehicle stopping/tracking

- Electrical/engine disruption.....  Other [ ]
- Stolen vehicle tracking.....  None of the listed vehicle stopping/tracking technologies.....
- Tire deflation devices.....

45. Enter the total number of vehicles operated by your agency as of June 30, 2003. Include owned, rented, leased and confiscated vehicles that your agency uses. If none, enter '0.'

- Marked cars..... [ ][ ], [ ][ ][ ][ ]
- Other marked vehicles (SUV, truck, van, etc.)..... [ ][ ], [ ][ ][ ][ ]
- Unmarked cars..... [ ][ ], [ ][ ][ ][ ]
- Other unmarked vehicles (SUV, truck, van, etc.)..... [ ][ ], [ ][ ][ ][ ]
- Fixed-wing aircraft..... [ ][ ], [ ][ ][ ][ ]
- Helicopters..... [ ][ ], [ ][ ][ ][ ]
- Boats (motorized)..... [ ][ ], [ ][ ][ ][ ]
- Motorcycles..... [ ][ ], [ ][ ][ ][ ]
- Bicycles..... [ ][ ], [ ][ ][ ][ ]

46a. Does your agency allow officers to take marked vehicles home?

- Yes  No - SKIP to Question 47

b. Does your agency allow officers to drive marked vehicles for personal use during off-duty hours?

- Yes  No

47. As of June 30, 2003, did your agency operate the following on a regular basis?

- a. Red light cameras...  Yes → The number in use as of June 30, 2003: [ ][ ], [ ][ ][ ][ ]
- No
- b. Speed enforcement cameras.....  Yes → The number in use as of June 30, 2003: [ ][ ], [ ][ ][ ][ ]
- No

48a. During the 12-month period ending June 30, 2003, did your agency operate video cameras on a regular basis?

- Yes  No - SKIP to Question 49

b. Enter the number of video cameras operated by your agency as of June 30, 2003. If none, enter '0.'

- In patrol cars..... [ ][ ], [ ][ ][ ][ ]
- Fixed-site surveillance (e.g., CCTV)..... [ ][ ], [ ][ ][ ][ ]
- Mobile surveillance..... [ ][ ], [ ][ ][ ][ ]
- Traffic enforcement..... [ ][ ], [ ][ ][ ][ ]

[Empty box for ID number]

49. Indicate whether your agency's field/patrol officers use any of the following types of computers or terminals WHILE IN THE FIELD. Mark (■) all that apply.

**(1) Vehicle-mounted**

| Type of computer used in the field                 | Agency uses - Mark (■) and enter the number in use | Agency does not use      |
|--|--|--------------------------|
| a. Laptop computer                                 | <input type="checkbox"/> [ ][ ] , [ ][ ][ ][ ]     | <input type="checkbox"/> |
| b. Mobile digital/data computer (MDC)              | <input type="checkbox"/> [ ][ ] , [ ][ ][ ][ ]     | <input type="checkbox"/> |
| c. Mobile digital/data terminal (MDT)              | <input type="checkbox"/> [ ][ ] , [ ][ ][ ][ ]     | <input type="checkbox"/> |
| d. Other (please specify) <input type="checkbox"/> | <input type="checkbox"/> [ ][ ] , [ ][ ][ ][ ]     | <input type="checkbox"/> |

→ [Empty box for specifying other computer types]

**(2) Portable (not vehicle-mounted)**

| Type of computer used in the field                 | Agency uses - Mark (■) and enter the number in use | Agency does not use      |
|--|--|--------------------------|
| a. Laptop computer                                 | <input type="checkbox"/> [ ][ ] , [ ][ ][ ][ ]     | <input type="checkbox"/> |
| b. Mobile digital/data computer (MDC)              | <input type="checkbox"/> [ ][ ] , [ ][ ][ ][ ]     | <input type="checkbox"/> |
| c. Mobile digital/data terminal (MDT)              | <input type="checkbox"/> [ ][ ] , [ ][ ][ ][ ]     | <input type="checkbox"/> |
| d. Personal digital assistant (PDA)                | <input type="checkbox"/> [ ][ ] , [ ][ ][ ][ ]     | <input type="checkbox"/> |
| e. Other (please specify) <input type="checkbox"/> | <input type="checkbox"/> [ ][ ] , [ ][ ][ ][ ]     | <input type="checkbox"/> |

→ [Empty box for specifying other portable computer types]

50. Do any of your agency's field/patrol officers have direct access to the following types of information using IN-FIELD vehicle-mounted or portable computers?

- Motor vehicle records.....  Yes  No
- Driving records.....  Yes  No
- Criminal history records.....  Yes  No
- Warrants.....  Yes  No
- Protection orders.....  Yes  No
- Inter-agency information system.....  Yes  No
- Address history (e.g., repeat calls for service).....  Yes  No

51. How are data from criminal incident reports PRIMARILY transmitted to your agency's central information system? Mark (■) only one response.

- Paper report
- Wireless transmission (e.g., cellular, UHF)
- Telephone line (voice)
- Computer medium
- Data device (e.g., laptop download)
- Not applicable - agency does not handle such reports

52. Does your agency own or have access to an Automated Fingerprint Identification System (AFIS) that includes a file or digitized prints? Mark (■) all that apply.

- Agency is exclusive owner of an AFIS system
- Agency is shared owner of an AFIS system
- Agency does not own an AFIS system, but has terminal with access to a remote AFIS system
- Agency has access to AFIS through another agency
- None of the above

53. Does your agency use computers for any of the following functions? Mark (■) all that apply.

- Analysis of community problems
- Automated booking
- Crime analysis
- Crime mapping
- Crime investigations
- Dispatch (CAD)
- Fleet management
- Hotspot identification
- In-field communications
- In-field report writing
- Intelligence gathering
- Inter-agency information sharing
- Internet access
- Personnel records
- Records management
- Resource allocation
- Traffic stop data collection
- NONE of the above functions
- ALL of the above functions

54. Does your agency maintain its own computerized files with any of the following information? Mark (■) all that apply.

- Alarms
- Arrests
- Biometric data for use with facial recognition system
- Calls for service
- Criminal histories
- Fingerprints
- Incident reports
- Illegal attempts to purchase firearms
- Intelligence related to potential terrorist activity
- Stolen property
- Summonses
- Traffic accidents
- Traffic citations
- Traffic stops
- Use-of-force incidents
- Warrants
- NONE of the above files
- ALL of the above files

[ ]

55. Does your agency have a currently operational computer-based personnel performance monitoring/assessment system (e.g., Early Warning or Early Intervention system) for monitoring or responding to officer behavior patterns before they become problematic?

Yes  No

**SECTION VIII - POLICIES AND PROCEDURES**

56. Does your agency have written policy directives on the following? Mark (■) only one response per line.

- a. Use of deadly force/firearm discharge  Yes  No
- b. Use of less-than-lethal force  Yes  No
- c. Code of conduct and appearance  Yes  No
- d. Off-duty employment of officers  Yes  No
- e. Maximum work hours allowed for officers  Yes  No
- f. Dealing with the mentally ill  Yes  No
- g. Dealing with the homeless  Yes  No
- h. Dealing with domestic disputes  Yes  No
- i. Dealing with juveniles  Yes  No
- j. Strip searches  Yes  No
- k. Racial profiling  Yes  No
- l. Citizen complaints  Yes  No
- m. Off-duty conduct  Yes  No
- n. Interacting with the media  Yes  No
- o. Employee counseling assistance  Yes  No

57. Which of the following best describes your agency's written policy for pursuit driving? Mark (■) only one response.

- Discouragement (discourages all pursuits)
- Judgmental (leaves decisions to officer's discretion)
- Restrictive (restricts decisions of officers to specific criteria such as type of offense, speed, etc.)
- Other (please specify) [ ]
- Agency does not have a written policy pertaining to pursuit driving

58. Enter the current dispositions for all formal citizen complaints received during 2002 regarding use of force. If none, enter '0.'

- a. **TOTAL** use of force complaints received [ ] [ ] , [ ] [ ] [ ] [ ]
- b. **Unfounded** (the complaint was not based on facts, or reported incident did not occur) [ ] [ ] , [ ] [ ] [ ] [ ]
- c. **Exonerated** (The incident occurred, but officer action was deemed lawful and proper) [ ] [ ] , [ ] [ ] [ ] [ ]
- d. **Not sustained** (Insufficient evidence to prove the allegation) [ ] [ ] , [ ] [ ] [ ] [ ]
- e. **Sustained** (Sufficient evidence to justify disciplinary action against the officer(s)) [ ] [ ] , [ ] [ ] [ ] [ ]
- f. **Pending** (Final disposition of the allegation has not been made) [ ] [ ] , [ ] [ ] [ ] [ ]
- g. **Other disposition** (e.g., withdrawn) [ ] [ ] , [ ] [ ] [ ] [ ]

59a. Is there a civilian complaint review board/agency in your jurisdiction that is empowered to review use of force complaints against officers in your agency?

Yes  No - SKIP to Question 60

b. Does this civilian review board/agency have independent investigative authority with subpoena powers?

Yes  No

60. Does your agency have a written policy requiring that citizen complaints about inappropriate use of force receive separate investigation outside the chain of command where the accused officer is assigned?

Yes  No

61. Who has the final responsibility for acting on the recommendations for disciplinary action in cases involving inappropriate use of force, prior to appeal (non-legal)? Mark (■) all that apply.

- Agency head (e.g., Chief/Sheriff)
- Other sworn agency personnel
- Government executive
- Other (please specify) [ ]

62. Who has the right to administrative appeal in cases involving the inappropriate use of force?

- Citizens  Yes  No
- Officers  Yes  No

**\*\*\*Please retain a copy of the completed survey for your records.**